

# TERMS AND CONDITIONS



## 1. Prices and Payment Conditions

All prices are exclusive of VAT. Invoices shall be paid in Euro upon receipt without deduction, unless otherwise stated on the invoice. Discount codes refer to the regular price and cannot be combined.

## 2. Registration Process

After registration you will receive a temporary confirmation by e-mail. The invoice and a final confirmation will only be sent as soon as enough participants have registered for the course, usually not later than six weeks before the date.

## 3. Cancellation Policy

You may nominate another course participant by the first day of the training course. Please notify us about this by sending an email to [info@doerffler.com](mailto:info@doerffler.com), fax to +49 511 2028018 2, or call +49 055 2028018 0.

Cancellations must be made in written form no later than two calendar weeks prior to the beginning of the training course by sending an email to [info@doerffler.com](mailto:info@doerffler.com), a fax to +49 511 2028018 2 or a letter to Dörffler & Partner GmbH, Freundallee 23, 30173 Hanover, Germany. Your course fee will be refunded less 15 % cancellation fee. Cancellations after this deadline cannot be accepted.

## 4. Cancellation of the Training Course

Please understand that we are entitled to cancel the training course for an important reason, such as the absence of the instructor due to health reason. In any case, we strive to notify you about any change or cancellation as soon as possible. If we have to cancel the training course, the training fees paid will be refunded immediately. Any further claims are excluded, except in cases of willful or grossly negligent behavior by employees of Dörffler & Partner GmbH.

## 5. Copyright

No part of any document or other media that you receive due to your participation of the training course may be reproduced, processed, copied, distributed or used for public reproduction without our written consent. If documents or other media are used, to which third parties have rights, these rights remain with the respective owners. However, we permit the participants the right to utilize the documents as it is intended and appropriate in the context of the training course. The above conditions apply without restrictions, unless otherwise agreed in written form separately.

## 6. Place of Jurisdiction

Place of jurisdiction is Hanover Local District Court (Amtsgericht Hannover), Germany.